



**PAMANTASAN NG LUNGSOD NG MAYNILA**  
(University of the City of Manila)  
Intramuros, Manila

**REQUEST FOR PROPOSAL**

Date: \_\_\_\_\_  
RFP No.: 11-2015-11

**Name of the Company:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Business Permit No.:** \_\_\_\_\_  
**TIN No.:** \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the back portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than \_\_\_\_\_.

Open quotations may be submitted, manually or through facsimile or email at the address and contact number indicated below.

\_\_\_\_\_  
(Sgd.)  
CHRISTOPHER E. BANDOJO  
Supply Officer IV, Buyer Section

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s as follows:

Item Description		QTY	Approved Budget for the Contract (ABC)	OFFER					Remarks
				Price (Inclusive of Tax)			Compliance with Technical Specifications (please check)		
				QTY	Unit Price	Total Price	Yes	No	
Purchase of Filipiniana Books for the University Library									
1	Aliling, Leonardo - Fundamentals of Basic Accounting c2013 newsprint	2 cps	734.00						
2	Egipto, J. - Writing Business Letters c2011 newsprint	2 cps	876.00						
3	Ong, A. - Elements of Investment Mathematics c2011 NP	2 cps	762.00						
4	Arce, et al. - Calculus for Business c2010 newsprint	2 cps	1,244.00						
5	De Leon H. - The Law on Sales, Agency and Credit Transaction c2013 newsprint	2 cps	1,310.00						
6	De Leon, H. - The Law on Partnership and Private Corporations c2013 newsprint	2 cps	1,350.00						
7	De Leon, H. - The Law on Negotiable Instruments (with documents of Title) c2013 newsprint	2 cps	1,044.00						
8	De Leon, H. - The Law on Obligation and Contracts c2011 newsprint	2 cps	1,010.00						
9	Corpuz, C. - Human Resource Management c2013 newsprint	2 cps	1,030.00						

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				Price (Inclusive of Tax)			Compliance with Technical Specifications (please check)		Remarks
				QTY	Unit Price	Total Price	Yes	No	
<b>Purchase of Filipiniana Books for the University Library</b>									
10	Sison, Payos, et.al - People Management in the 21st Century c2013 newsprint	2 cps	1,510.00						
11	Medina, R. - Human Behavior in Organization c201 newsprint	3 cps	1,500.00						
12	Payos, R. - Human Resource Management c2010 newsprint	2 cps	1,190.00						
13	Roa, F. - Business Ethics and Social Responsibility c2011 newsprint	2 cps	964.00						
14	Pagoso, et.al - Introductory Macroeconomics c2013 NP	2 cps	980.00						
15	Ng, M. - Auditing and Assurance (Principles, Standards and Fundamentals) c2012 newsprint	2 cps	1,230.00						
16	Medina, R. - Entrepreneurship and Small Business Management c2014 newsprint	2 cps	890.00						
17	Baraceros, E. - Technical Writing c2011 newsprint	2 cps	1,030.00						
18	Gabay, et.al - Economics : Its Concepts and Principles (with Agrarian Reform and Taxation) c2012 newsprint	2 cps	612.00						
19	Dinglasan, R. - Komunikasyon sa Akademikong Filipino c2007 newsprint	2 cps	776.00						
20	Sanchez, et al - Introduction to the Humanities c2012 NP	2 cps	710.00						
21	Gabuyo - Analytic Geometry c2013 newsprint	2 cps	896.00						
22	De Leon, H. - Aklat-Aralin sa Bagong Konstitusyon c2012 NP	2 cps	3,504.00						
23	Rivas - Politics, Governance & Philippine Constitution c2010 newsprint	2 cps	920.00						
24	Tria, et al - Group Dynamics c2009 newsprint	2 cps	<u>634.00</u>						
25	Carmela V. - Nutrition in Hospitality Management c2011 NP	2 cps	660.00						
26	De Viana, A - The Philippines (A Story of a Nation) c2011 NP	2 cps	830.00						
27	De Leon, H. - Textbook on the Philippine Constitution c2014 newsprint	2 cps	1,212.00						
28	Sanchez, et. Al - Introduction to the Humanities c2012 NP	2 cps	710.00						
29	Purino, A. - Rizal The Greatest Filipino hero c2014 newsprint	2 cps	770.00						
30	Cabulay - Philippine Tourism Law c2014 newsprint	2 cps	1,200.00						
31	Baraceros - Improving Student Grammar c2014 newsprint	2 cps	900.00						
32	Cruz - Tourism Planning and Development c2014 newsprint	2 cps	800.00						
33	Abulencia - Fundamental of Business Communication c2014 newsprint	2 cps	700.00						
34	Mariano - Elements of Finance c2014 newsprint	2 cps	1,100.00						

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<b>Purchase of Filipiniana Books for the University Library</b>									
35	Palma - Basic Accounting 2 (Partnership and Corp) c2014 NP	2 cps	1,150.00						
36	De Leon - Law on Obligation and Contract c2014 newsprint	2 cps	1,060.00						
37	Carpio - Plane Trigonometry c2014 newsprint	2 cps	600.00						
38	Agoncillo, Mangahas - Philippine History newsprint	2 cps	800.00						
39	Pagoso - Introduction to Microeconomics c2014 newsprint	2 cps	890.00						
40	Medina - Entrepreneurship and Small Business Management c2014 newsprint	2 cps	890.00						
41	Beltran - Faith and Stragle on Smokey Mountain c2013 NP	2 cps	990.00						
42	L. de Jesus - Complete Staff Work hardbound	2 cps	700.00						
43	R. Bernales - Akademikong Filipino Tungo sa Epektibong Komunikasyon c2013 paperback	2 cps	760.00						
44	R. Bernales - Akademikong Filipino Para sa Kompletibong Pilipino c2013 paperback	2 cps	700.00						
45	R. Bernales - Komunikasyong Epektibo sa Wikang Akademiko c2013 paperback	2 cps	700.00						
46	R. Bernales - Komunikasyon sa Makabagong Panahon c2013 paperback	2 cps	740.00						
47	R. Bernales - Pagbasa, Pagsulat at Pananaw c2013 PB	2 cps	640.00						
48	E. Mabilin - Pilosopiya ng Pagbasa at Pagsulat c2013 PB	2 cps	720.00						
49	H. Atanacio, et al - Pagbasa at Pagsulat Tungo.....	2 cps	700.00						
50	R. Bernales - Retorika : Ang Sining ng Pagpapahayag c2013	2 cps	640.00						
51	Mazon/Enriquez - Studying and Thinking Skills in English c2013 paperback	2 cps	880.00						
52	Autero, et al - Communication in the Changing Times c2013 paperback	2 cps	660.00						
53	Avila, et al - English Proficiency for College Freshman c2013 paperback	2 cps	700.00						
54	C. Mazon - English Towards Effective Communication 3rd ed., c2013 paperback	2 cps	800.00						
55	C. Dayon - Essentials of English c2013 paperback	2 cps	680.00						
56	Avila, et al - Effective Writing c2013 paperback	2 cps	580.00						
57	C. Mazon - Effective Business and Tech. Writing in the Corporate World c2013 PB	2 cps	780.00						
58	C. Bayani et al - Personality Development c2009 paperback	2 cps	700.00						
59	Manuel et al - Study Guide in Philosophy 2 - Logic c2013 PB	2 cps	380.00						

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Purchase of Filipiniana Books for the University Library				QTY	Unit Price	Total Price	Yes	No	
60	Concepcion/Vicera - Philippine History : Roots and Development c2013 paperback	2 cps	700.00						
61	Bernardos et al - Logic : The Science and Art of Critical Analysis c2013 paperback	2 cps	700.00						
62	Manebog, et al - Ethics : A Critical Evaluation of Moral Philosophies c2013 paperback	2 cps	640.00						
63	Tomas, et al - Basics of Psychology c2013 paperback	2 cps	620.00						
64	Sherwin - Jose Rizal : The martyr and National Hero c2013	2 cps	680.00						
65	Manebog, et al - Logic : A Foundation of Critical Thinking c2013 paperback	2 cps	640.00						
66	Francisco, et al - Logic : A Simplified Approach to Critical Thinking c2013 paperback	2 cps	620.00						
67	Birion, et al - General Psychology c2013 paperback	2 cps	700.00						
68	Gualdo, et al - Logic : The Basics of Correct Reasoning c2013 paperback	2 cps	680.00						
69	Gabitan, et al - Introduction to Philosophy c2013 PB	2 cps	700.00						
70	Tiglaio, et al - Values Education c2012 paperback	2 cps	500.00						
71	Gualdo, et al - Ethics : Basic Concepts and Contemporary Moral Issues c2012 paperback	2 cps	720.00						
72	Del Rosario, et al - General psychology c2012 paperback	2 cps	720.00						
73	R. Dili - Philippine History and Government with Constitution c2011 paperback	2 cps	660.00						
74	L. Dela Cruz - A Simplified Approach to General Psychology 2nd ed., c2011 paperback	2 cps	640.00						
75	V. Saquilayan - Introduction to Sociology with Family Planning c2011 paperback	2 cps	660.00						
76	R. Nuqui - Principles of Marketing c2012 paperback	2 cps	600.00						
77	R. Cuevas - Macroeconomics c2011 paperback	2 cps	1,540.00						
78	O. Paraiso - Introduction to Microeconomics c2011 PB	2 cps	620.00						
79	D. Caballes - Biological Science c2013 paperback	2 cps	760.00						
80	D. Caballes - Earth Science c2013 paperback	2 cps	760.00						
81	C. Cardenas - Introduction to Physical Science c2010 PB	2 cps	640.00						
82	J. Unday - Introduction to Environmental Science c2010 PB	2 cps	700.00						
83	K. Aldea - Introduction to Biology c2009 paperback	2 cps	620.00						
84	J. Fronda - Retail Management c2013 PB	2 cps	440.00						

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Purchase of Filipiniana Books for the University Library				QTY	Unit Price	Total Price	Yes	No	
85	Schneider/Mendoza - Front Office Procedures with Property Management System c2013 paperback	2 cps	600.00						
86	E. Tendero - English for Hotel, Restaurant and Tourism Industry c2013 paperback	2 cps	680.00						
87	Mendoza/Pascual - Commercial Cooking c2012 paperback	2 cps	720.00						
88	A. Pineda - Learning Hospitaliry Accounting c2012 PB	2 cps	720.00						
89	M.J. Ang - NSTP-CWTS 1 c2013 paperback	2 cps	700.00						
90	R. Espiritu - N.S.T.P. with Common & Specific Modules c2012 paperback	2 cps	740.00						
91	F. Labuguen - Understanding the National Service Training Program 1 c2012 paperback	2 cps	740.00						
92	A. Espinas - Reference Text in N.S.T.P-C.W.T.S. c2011 PB	2 cps	600.00						
93	M.J. Ang - NSTP-CWTS 2 c2013 paperback	2 cps	640.00						
94	F. Viray - National Service Training Program (CWTS & LTS) C2011 paperback	2 cps	580.00						
95	M. Herrera - NSTP 2 : A Practical Guide c2009 paperback	2 cps	600.00						
96	R. Zonilla - Statistics : Basic Concepts and Application c2013 paperback	2 cps	740.00						
97	M.R. Esconde - College Algebra c2013 paperback	2 cps	910.00						
98	Gonzales/Nocon - Essential Statistics c2013 paperback	2 cps	880.00						
99	Aldaca/Astorga - Komunikasyon sa Akademikong Filipino c2013 paperback	2 cps	600.00						
100	E, Sebastian - Technical Writing c2014 newsprint	2 cps	400.00						
101	Mitra/Callang - Guidebook for Thesis Dissertation Writing and Research Mentoring c2011 paperback	2 cps	336.00						
102	Santos/Manzano - Principles of Tourism 1 c2014 PB	2 cps	900.00						
103	Santos/Manzano - Principles of Tourism 2 c2014 PB	2 cps	860.00						
104	Santos - Hotelier's Guide to Housekeeping c2014 PB	2 cps	860.00						
105	Santos - Hotel & Resort Operations c2014 paperback	2 cps	980.00						
106	Nocon - Essential Calculus c2014 paperback	2 cps	740.00						
107	Exconde, et al - College Algebra c2014 paperback	2 cps	640.00						
108	Cruz, et al - Mathematics of Investment c2014 PB	2 cps	700.00						

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Purchase of Filipiniana Books for the University Library				QTY	Unit Price	Total Price	Yes	No	
109	Cruz, et al - Statistics & Probability Theory c2014 PB	1 copy	700.00						
110	De Paz - Nagcarlan c2012 paperback	1 copy	1,680.00						
111	Dela Cruz - Isla Puga c2012 paperback	2 cps	1,680.00						
112	L. Gazzingan - Psychology : Dimensions of the Human Mind c2013 paperback	2 cps	600.00						
113	V. Tabin - Philosophy of Human Existence c2013 PB	2 cps	620.00						
114	R. Gualdo - Logic : The Basics of Correct Reasoning c2013	2 cps	680.00						
115	V. Gabitan - Introduction to Philosophy c2013 PB	2 cps	700.00						
116	M.K. Tiglao - Values Education c2012 PB	2 cps	500.00						
117	M.T. del Rosario - General Psychology c2012 PB	2 cps	720.00						
118	Bernandez, et al - Business Correspondence Social Communications and Technical Writing c2014 newsprint	2 cps	700.00						
119	Espina, et al - Literatura ng Ibat-ibang Rehiyon ng Pilipinas 2nd ed., c2014 newsprint	2 cps	650.00						
120	R. dela Cruz - Understanding Literature through Cultural Experience c2014 newsprint	2 cps	800.00						
121	C. Valante - Fundamentals of Information Technology c2014	2 cps	650.00						
122	San Luis, et al - Worktext in Database Management System c2013 newsprint	2 cps	600.00						
123	Fundamentals of Programming C/C++ Language c2012 NP	2 cps	400.00						
124	M.P. Serapio - Child & Adolescent Development c2014 NP	2 cps	550.00						
125	B. Rodolfa, Jr. - Management Information System in Tourism & Hospitality Industry c2014 newsprint	2 cps	600.00						
126	Pereda, et al - Principles of Marketing c2014 newsprint	2 cps	550.00						
127	P. Pereda - Pinoy Human Behavior Organization c2012 NP	2 cps	650.00						
128	Flores, M.F. - Principles of Marketing c2013 newsprint	2 cps	550.00						
129	Winston Sirug - Basic Quantitative Methods for Business c2012 newsprint	2 cps	700.00						
130	P. Pereda - Human Resource Management c2008 newsprint	2 cps	700.00						
131	R. Sanchez - Komunikasyon sa Makabagong Filipino c2014	2 cps	700.00						
132	W. Bunag - Logic : Basic Principles of Critical Thinking c2014 newsprint	2 cps	600.00						

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Purchase of Filipiniana Books for the University Library				QTY	Unit Price	Total Price	Yes	No	
133	M. Ariola - Philosophy of Man c2014 newsprint	2 cps	650.00						
134	E. Valenzuela - Rizal and Other Heroes : Their Relevance in Modern Filipino Nationalism c2014 newsprint	2 cps	620.00						
135	M. Ariola - Life, Works and Writings of Dr. Jose P. Rizal c2013 newsprint	2 cps	500.00						
136	R. Corpuz - Philippine History and Constitution c2012 NP	2 cps	920.00						
137	M.Ariola - Research & Statistics with Thesis and Dissertation Writing c2014 newsprint	2 cps	600.00						
138	Corpuz, et al - General Psychology c2013 newsprint	2 cps	550.00						
139	G. Abad - Where no Words Break New Poems and Past c2014 newsprint	2 cps	700.00						
140	G. Abad, et al - One Hundred Love Poems : Philippine Love c2014 newsprint	2 cps	300.00						
141	J. Chua - A Reader in Philippine Theater History and Criticism c2014 newsprint	2 cps	700.00						
142	M. Coroza - Ambagan 2011 : Mga Salita Mula Sa Ibat-ibang Wika c2014 newsprint	2 cps	700.00						
143	M. Hernandez - Digital Cinema in the Philippines 1999-2009 c2014 newsprint	2 cps	700.00						
144	R. Corpuz - Dance and Other Slippages Critical Narratives on Women, Dance and Art c2014 newsprint	2 cps	500.00						
145	E. San Juan, Jr. - Kundiman sa Gitna ng Karimlan : Piniling mga Tula c2014 newsprint	2 cps	700.00						
146	R. Tolentino - Media at Lipunan c2014 newsprint	2 cps	1,200.00						
147	R. Tolentino - Communication and Media Theories c2014 NP	2 cps	1,200.00						
148	C. Madrid - Flames Over Baler : The Story of Siege of Baler, Reconstructed from Original c2012 newsprint	2 cps	600.00						
149	R. Boyer - Sundays in Manila c2010 newsprint	2 cps	650.00						
150	P. Junila - Bibliography of Filipino Novels newsprint	2 cps	500.00						
151	E. Enriquez - Appropriation of Colonial Broadcasting : A History of Early Radio c2008 newsprint	2 cps	900.00						
152	NVM Gonzalez - Mindoro and Beyond : Twenty-One Stories c2008 newsprint	2 cps	660.00						
153	D. Eugenio - Philippine Folk Literature : The Riddles	1 copy	1,200.00						
154	Chua - A Reader in Philippine Film History and Criticism c2014 paperback	2 cps	1,390.00						

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Purchase of Filipiniana Books for the University Library				QTY	Unit Price	Total Price	Yes	No	
155	Comiso - Changing Philippine Climate c2014 paperback	1 copy	3,295.00						
156	Frago-Marasigan - Comparative Politics and Government : Redemocratization & Development c2013 paperback	2 cps	1,190.00						
157	Tolentino - Communication and Media Theories c2014 PB	1 copy	2,295.00						
158	Corpuz - Dance and Other Slippages : Critical Narratives on Women, Dance & Art c2014 paperback	2 cps	1,190.00						
159	Madrid - Flames Over Baler : The Story of Siege of Baler c2012 paperback	2 cps	990.00						
160	de los Reyes - History of Ilocos Vol. 1 & 2 c2014 PB	2 cps	1,190.00						
161	Brillantes, Jr. - Innovations and Excellence : Understanding Local Government in the Philippines c2003 PB	2 cps	990.00						
162	Tolentino - Media at Lipunan c2014 PB	1 copy	995.00						
163	Atienza - Introduction to Philippine Politics : Local Politics The State, Nation Building & Democratization c2013 PB	2 cps	1,190.00						
164	Gomez - Mindanao on My Mind and Other Musings c2013 PB	2 cps	990.00						
165	De Belen - Elements of Business & Technical Writing 1st ed., c2015 paperback	2 cps	1,590.00						
166	De Belen - Research Methods & Thesis Writing 1st ed., c2015 paperback	1 copy	995.00						
167	De Belen - Basic Statistics for Research 1st ed., c2015 PB	2 cps	1,590.00						
168	Arnilla - Gabay sa Pagbasa, Pagsulat at Pananaliksik sa Filipino c2015 paperback	2 cps	1,590.00						
169	Caday - Civic Welfare Training Service Practice 2nd ed/c2013	1 copy	995.00						
170	Flores - Cook Book for Modern Food Processors and Entrepreneur c2014 paperback	1 copy	995.00						
171	Flores - Culinary Tricks for Filipino Dishes 2nd ed/c2014 PB	1 copy	1,195.00						
172	Flores - Experimental Cookery and Food Preservation 2nd ed., c2014 paperback	1 copy	1,195.00						
173	Flores - Food Selection, Preparation and Cooking 2nd ed., c2014 paperback	1 copy	1,395.00						
174	F. Young - Strategic Management Made Simple c2015 PB	2 cps	770.00						
175	R. Medina - Business Organization and Management c2015	2 cps	740.00						
176	V. Acero - Principles of Teaching 1 c2015 paperback	2 cps	804.00						
177	M. Badilla - Tourism Marketing c2015 paperback	2 cps	750.00						



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Purchase of Filipiniana Books for the University Library				QTY	Unit Price	Total Price	Yes	No	
178	A. Aquino - Facilitating Human Learning 1 c2015 paperback	2 cps	1,156.00						
179	Arao - Math of Investment c2015 paperback	2 cps	1,080.00						
180	Copo - Calculus for Business c2015 paperback	2 cps	1,160.00						
181	Arao - Statistics c2015 paperback	2 cps	924.00						
182	Bernardo - Developmental Reading 2 c2015 paperback	2 cps	470.00						
183	Romero - Events Management c2015 paperback	2 cps	600.00						
184	Palispis - Introduction to Sociology and Anthropology c2015 paperback	2 cps	970.00						
<b>Total Amount, PhP</b>			<b>157,553.00</b>						
<b>PR# 09-16-01 UL</b>			<b>GRAND TOTAL, PHP</b>						

This is to certify that I personally conducted the canvass and that the data herein are true and correct.

**Dennis L. Lim**

Canvasser

\_\_\_\_\_  
(Signature over Printed Name)

Tel No.: \_\_\_\_\_

E-Mail: \_\_\_\_\_

# TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
4. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable subject to deduction of applicable Government Tax. PLM is a Government Institution, as such it is mandated to withhold taxes and issue the corresponding BIR certification (BIR Form #2306, 2307). Computations and rates are as follows:

a. For VAT Registered

(PHP10,000.00 and below)

	FINAL VAT	EWT	TOTAL
GOODS	5%	0%	5%
SERVICES	5%	0%	5%

(Above PHP10,000.00)

	FINAL VAT	EWT	TOTAL
GOODS	5%	1%	6%
SERVICES	5%	2%	7%

b. For NON-VAT Registered

(PHP10,000.00 and below)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	0%	3%
SERVICES	3%	0%	3%

(Above PHP10,000.00)

	PERCENTAGE	EWT	TOTAL
GOODS	3%	1%	4%
SERVICES	3%	2%	5%

5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the Contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they signed or initiated by you or any of your duly authorized representative/s.
8. The item/s shall be delivered within \_\_\_\_\_ working days from the receipt of the approved Purchase Order (PO).
9. PLM shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to the one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. PLM shall rescind the contract once the cumulated amount of liquidated damages reached ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.